

Professional Skating Instructor

LESSON RATE: \$64.00 per hour, \$32.00 per half hour

PAYMENT:

- **Payment is due at the start of the month for the month's lessons.**
- Cash or Check are preferred, but you may also Venmo to Erin-Gravelle
- Any lesson balances overdue by 2 weeks will result in the suspension of lessons until the balance due is paid in full. Lesson balances past due by 3 weeks are subject to a 10% bookkeeping surcharge.
- Prolonged overdue balances may result in the loss of scheduled lesson time.

LESSON CANCELLATION/NO SHOW POLICY:

- Failure to cancel for a scheduled lesson or a no-show for a scheduled lesson will result in a full charge for the lesson.
- Please email or text by 9 pm the day prior to the scheduled lesson to cancel in order to not be charged.

ADVANCE NOTICE CANCELLATIONS:

- Advanced notice of lessons to be cancelled is welcomed. Please submit all advanced notice of cancellations via email or text.
- Your notification should include dates, days and venues of all cancelled lessons.
- Do not consider advanced notice cancellations confirmed until you receive my return confirmation.

EXCESSIVE CANCELLATIONS MAY RESULT IN THE PERMANENT LOSS OF SCHEDULED LESSONS.

LONG-TERM CANCELLATIONS DUE TO ILLNESS OR INJURY WILL BE HANDLED ON A PER CASE BASIS.

SCHEDULING: Scheduling, at all times, will be done by seniority, test level and competitive status.

SKATER PARTICIPATION POLICY:

- For every ½ hour of lesson time the skater should participate at least an hour of individual practice time.
- Advanced Skills Classes, Ice Dance lessons/classes, Theater Team, Synchronized Team participation are all accepted towards the skater's practice time as well and are highly encouraged.
- **Skaters not meeting the additional practice expectations will be considered last in scheduling and are in jeopardy of losing scheduled lessons.**

INTRO TO PRIVATE LESSONS (IP):

- IP lessons will be scheduled pending my existing schedule's availability.
- IP lessons are offered to skaters who have not passed any US Figure Skating standard track test. These tests are a level above the Learn to Skate testing track.
- The current CVSC reduced lessons rate will be charged per lesson and payable directly to me. Session fees are to be paid by the skater to the organization offering the ice time.
- **IP lesson fees will change to my regular lesson rate of \$64.00. upon the completion of the IP session.**
- IP sessions usually last for a 6 lesson commitment.

LOCAL COMPETITIONS/TEST SESSIONS:

My \$64.00 per hour rate applies to all events, tests and practice sessions. A fee of \$64.00 maximum and \$21.00 minimum will be charged. Shared events and practices will be charged no less than \$21.00 per skater.

My \$64.00 hourly rate applies to all practice sessions. Shared sessions will be prorated between participating skaters.

AWAY COMPETITIONS/TESTS SESSIONS:

“Away” is defined as more than 1 ½ hour drive time travel from Jericho Vermont.

Students are responsible for the coach’s travel and lodging expenses for any out of the state of Vermont competitions or tests.

Total expenses will be divided among all students attending the competition or test. Students will be billed for 30 minutes of coaching time for each event.

MUSIC SELECTION, TIMING AND EDITS:

A fee of \$64.00 maximum and \$32.00 minimum per program for editing a new program and edits/adjustments to existing programs.

Skaters receive:

- 1 burned CD
- emailed mp3

Many competitions, shows, exhibitions and test sessions are now requiring you to upload music digitally when applying for an event.

Skaters are responsible for their music, this includes the care for existing CDs and to have a back-up copy or other device available for practice sessions, competitions, events and shows.

REPLACEMENT CDS AND BURNING SKATERS’ EDITS FROM EMAILS: The cost will be \$6.00 per disk/copy. If volume adjustments are needed on emailed edited music there will be a one-time fee of \$6.00 charged.

UNWRITTEN MUSIC POLICY:

It is to be understood that if any skater in your skating community is currently using a particular song/musical selection that it is “theirs” and should not be considered for use during the timeframe that they are skating to this music selection.

updated August, 2026